

Seminars

Our 2014 seminar programme is the perfect way to keep abreast of topical employment issues and the latest developments in employment law.

Our March seminar will focus on the most significant employment law issues for employers in 2014. The topic for our September seminar will be notified to you nearer the time to ensure we cover the most up-to-date issues affecting your business at that point.

Our seminars are aimed at HR professionals and in-house lawyers with responsibility for employment issues.

Workshops

Our 2014 workshop programme will include new DVD clips featuring our fictional HR Manager. Join us to find out how he gets on with a whole host of new employment issues. The topics for this year are as follows:

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|----------|---|
| March | Pre-termination negotiations – a useful exit tool? |
| April | Managing a flexible workforce |
| June | You're hired: Key employment law issues on recruitment |
| July | Stress and absence management |
| October | Dealing effectively with disciplinary issues and dismissals |
| November | Handling grievances – do's and don'ts |

Our workshops are suitable for line managers as well as HR professionals and in-house lawyers. They are highly interactive and provide attendees with a valuable opportunity to share experiences with one another and ask questions of our employment experts.

- **Sign up** – We will be sending out an invitation prior to each event, but if you would like to pre-register for any of our 2014 seminars and workshops, please go to our Events page at squiresanders.com. If you have any queries about any of our events please email events.help@squiresanders.com or call Kirsty Tod on 0207 655 1789.
- **Special workshop offer** – If you book and pay for all six workshops by **28 February 2014**, you will only pay for five sessions – the sixth will be free. If you would like to take advantage of this offer please email events.help@squiresanders.com.
- **When and where?** - See overleaf for details of dates and venues. All of our seminars and workshops will last 1 ½ hours. Registration is at 8.45am for a 9am start.
- **Cost** - £40 plus VAT. Refreshments will be provided.
- CPD points are available.

Webinars – In 2014 we will be continuing our series of webinars focusing on the key labour and employment issues in various countries throughout Europe, Asia Pacific and the Americas. These webinars will provide participants with an understanding of a particular “hot topic” in these countries and how it may affect their business.

Go to squiresanders.com for further details.

Cancellation policy: If you are unable to attend, you may nominate an alternative delegate at any time. We reserve the right to cancel any seminar or workshop due to circumstances beyond our control or where there are ten or fewer delegates registered for the event. Where cancellation is necessary we will try to give delegates at least one week's notice. Where a decision is made to cancel, delegates will be offered the choice of attending the same seminar/workshop on an alternative date and different location where possible.

Privacy: We will use any personal information you provide to send you information relating to Squire Sanders which we think may be of interest to you. This will include details of other seminars, legal updates and any other related activities. We may disclose your contact details to third parties with whom we run joint seminars for the purposes only of inviting you to such joint events.

UK Labour and Employment Seminar and Workshop Programme 2014

| March | April | June | July | September | October | November |
|--|--|---|---|---|---|---|
| 4 March SEMINAR London Hot employment law issues in 2014 | 1 April WORKSHOP Manchester Managing a flexible workforce | 3 June WORKSHOP Manchester Recruitment | 3 July WORKSHOP Leeds Stress and absence management | 16 September SEMINAR London Topic to be confirmed nearer the time | 7 October WORKSHOP Manchester Disciplinary issues and dismissals | 11 November WORKSHOP Leeds Handling grievances |
| 6 March SEMINAR Birmingham Hot employment law issues in 2014 | 3 April WORKSHOP Leeds Managing a flexible workforce | 5 June WORKSHOP Leeds Recruitment | 8 July WORKSHOP Manchester Stress and absence management | 18 September SEMINAR Birmingham Topic to be confirmed nearer the time | 9 October WORKSHOP Leeds Disciplinary issues and dismissals | 13 November WORKSHOP Birmingham Handling grievances |
| 11 March WORKSHOP Manchester Pre-termination negotiations | 29 April WORKSHOP Birmingham Managing a flexible workforce | 11 June WORKSHOP London Recruitment | 9 July WORKSHOP London Stress and absence management | | 14 October WORKSHOP Birmingham Disciplinary issues and dismissals | 18 November WORKSHOP Manchester Handling grievances |
| 13 March WORKSHOP Leeds Pre-termination negotiations | 30 April WORKSHOP London Managing a flexible workforce | 12 June WORKSHOP Birmingham Recruitment | 10 July WORKSHOP Birmingham Stress and absence management | | 15 October WORKSHOP London Disciplinary issues and dismissals | 19 November WORKSHOP London Handling grievances |
| 19 March WORKSHOP London Pre-termination negotiations | | | | | | |
| 20 March WORKSHOP Birmingham Pre-termination negotiations | | | | | | |

Office Locations

Birmingham Office

Rutland House
148 Edmund Street
Birmingham B3 2JR
United Kingdom

Leeds Office

2 Park Lane
Leeds LS3 1ES
United Kingdom

London Office

7 Devonshire Square
London EC2M 4YH
United Kingdom

Manchester Office

Trinity Court
16 John Dalton Street
Manchester M60 8HS
United Kingdom